



BWIS Meeting Agenda and Minutes – August 16, 2023

1. General updates

- a. Wine & Cheese
 - i. Great turn out and attendance. Thank you goes out to all of the organizers and volunteers for your hard work!
- b. Speaker series
 - i. Past four speakers have had high attendance.
- c. Tea Networking Event with Dr. JoAnne Hewett (September maybe?)
 - i. Email Jessica with any general thoughts or concerns for JoAnne so we can communicate that to her in a future networking event.
- d. New Mentor Award – David
 - i. Proposal to start and maintain an annual award to help encourage and support young women in STEM.
 1. For example, monies can be used for implementation of educational opportunities in the local community (after school programs, classroom modules, etc)
 - ii. David has talked with the Lab lawyer and OEP. There are no roadblocks so far.
- e. Please update BWIS Drive and Teams with documentation!
 - i. When you have time, upload any important documents to the Drive so someone can easily assume your role in case of your absence.
- f. Update distribution list
 - i. Email Amber directly with any email address corrections if you are not receiving meeting invites.
 - ii. One possibility to keep the listserv updated: add members to Microsoft Teams group and email the group with messages.
- g. BNL mentorship program enrollment
 - i. Enrollment is now available. You can sign up to be a mentee or a mentor.
 - ii. Past mentors have mentioned that the program is well run and can be very rewarding. Requires only a few hours per month for one-on-one meetings.
- h. Workday rollout resources and possible presentation
 - i. Anyone interested in a Workday training? Let Jessica know.
- i. To come: videoconference link for ERG conference in DC
 - i. OneEnergy conference will be held in a month.
 - ii. Conference is to help encourage communication between ERGs between Labs.
- j. Lab Demographics available through DEI office:
<https://www.bnl.gov/diversity/demographics.php>

3. Awards

Award	Recipient(s)	Amount	Ceremony Date	Event details
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Renate W. Chasman	Yifan Ning Anushka Banerjee Yifan Yin	\$3,250 per recipient	July 31, 2023 12:00 PM	Virtual
Gertrude S. Goldhaber	Xiaofeng Wang	\$4,000	August 15, 2023 12:00 PM	Hybrid
Joanna Fowler	Dr. Jacy Conrad Dr. Sha Tan	\$3,000 per recipient	August 9, 2023 and TBD	Hybrid

Comments: Goldhaber presentation went well. Received three new sign ups!

- a. Note: shuttle service is required if public event is held outside of Berkner.

4. Upcoming events

- a. Speaker series (all remote)
 - September 7, 2023 at 4:00 pm** - Tracey Holloway
 - September 21, 2023 at 4:00 pm** - Carolyn R Freiwald
- a. May be some networking events in the future
- b. Possible kids-centered event:
 - i. Halloween trick or treating?
 - 1. Check if BERA club (?) is already hosting a similar event. If so, can possibly have a joint event.
- c. Comment:
 - i. Concert series on Sept 7th at 5p.
 - 1. Food and drinks will be available.
 - 2. Lab director will attend.
 - 3. Great opportunity for a meet and greet.
 - 4. Will be held outside or in the auditorium in case of rain.
 - ii. Could have Tracey's talk (4p – 5p) hybrid in a Berkner conference room and help funnel attendees to the concert event afterwards.

5. Other updates

- a. Treasury updates – Kelly Anne, Loralie
- b. Any others

6. Elections for FY2024

- a. **Candidates:**
 - Vice President – Jennefer Maldonado
 - Secretary – Estella Yee can remain until halfway through FY2024
 - Chasman Award Officer – David Schlyer
 - Speaker series – second position: Tammy will join Vivian to help her out.
- b. **Absentee ballots**